



Groves Academy 2022-2023 School Lunch Program Policies and Information

Menus: We prepare fresh, well-balanced, nutritious meals in our kitchen for our students, faculty, and staff. Whenever possible, ingredients are farmers-market sourced. Hot, cold, and salad bar lunches are offered daily, including one milk (skim/chocolate skim/1%), sides, and house made soup (hot and cold lunches also include the salad bar). **Gluten and/or dairy free substitutions are available, but arrangements must be made ahead of time.**

Price: The cost of lunch is \$6.00. Students may still purchase an additional milk, at \$0.25 each. Extra entree portions are also available at \$2.25 each.

Ordering: Groves families will use the [Hot Lunch Online](#) website to order and pay for meals. Lunch can be ordered one month in advance and up to three days prior to the day of the meal. Last minute, **emergency lunch meals** can be placed online by **9:00 AM** the day of for an additional **\$1.00** fee. Students will be given a hot or cold lunch, subject to availability. If hot or cold lunch are not available, a salad bar option will be offered.

Groves Lunch Ordering Program: We can partner with you to make ordering a hassle-free experience! All you need to do is send a check to Groves Academy each month or you can choose to keep a credit card on file in your HLO account (\$6.00 for each day your child will be needing a school lunch). Our lunch coordinator will then have your child choose which lunch options they want and will order them personally, saving you time, and guaranteeing your child a school lunch everyday.

Refunds: Will not be given if your child is absent from school. Exceptions will include snow days and field trips.

Setting up your HLO account:

1. Go to <https://grovesacademy.h1.hotlunchonline.net> (Consider bookmarking this URL).
2. Click the “**Create an account**” link in the middle of the page.
3. Complete the form and then click “**Register**”.
4. Click the “**Student**” tab at top to “**Add a Student**”.
5. Now complete the New Student form:
 - Select the Groves Academy division where your child is enrolled (Lower School, Middle School, or Upper School).
 - Enter your child’s grade, first, and last name.
 - Click “Submit” when done.
 - You will need to repeat steps 4 and 5 if you have more than one child at Groves.

Ordering meals:

1. Go to <https://grovesacademy.h1.hotlunchonline.net> (Consider bookmarking this URL).
2. Log in to your account.
3. Click the “**Order**” tab at the top of the page.
4. You will land on our lunch calendar and can order meals. Each meal includes one milk, and you can purchase additional milk or buy milk to go with a lunch brought from home.

5. Click on the items you wish to order.
6. You can navigate to another month by clicking the arrows at the top of the page.
7. Click on the **Shopping Cart** tab to complete your order and pay by credit card.
8. Make changes to your order if needed or click "**Pay Now**".
9. Complete the credit card information and click "**Buy**" to complete your purchase.
Make sure your payment has been accepted before leaving this page.
Note: For your privacy, the Hot Lunch Online does not save your credit card information, so you'll need to enter it each time you place an order.

Please contact Kristen Blowers, our lunch coordinator, with any questions regarding lunch ordering at 952.283.3307 or lunch@grovesacademy.org.